

Your child may have certain limited information included in the in-house Hospital directory that staff can access while your child is a patient at the Hospital. This information may include your child's name, location in the Hospital, your child's general condition (e.g., good, fair, serious, or critical) and your religious affiliation. If you sign media access permission during admission, the Hospital will release your child's admission status (are they currently a patient?) and general condition to the media upon inquiry. Others who call to ask for information about your child must be a designated personal representative and have a password, or information about your child will not be released.

Your confidential healthcare information may not be released for any other purpose than that which is identified in this Notice or otherwise permitted by law.

You have the right to receive confidential communication about your health status.

You have the right to inspect and request a copy of your protected health information, except as prohibited by law.

You have the right to make changes to your healthcare information.

You have the right to know who has accessed your confidential healthcare information and for what purpose, except for disclosures to carry out treatment, payment and health care operations.

You have the right to possess a copy of our complete detailed "Notice of Privacy Practices" document upon request. This copy can be in the form of an electronic transmission or on paper.

You have the right to be notified in writing if there is a breach of your unsecured protected health information.

The Hospital will abide by the terms of its Joint Notice of Privacy Practices. The Hospital reserves the right to make changes to its Notice and continue to maintain the confidentiality of all healthcare information.

If you feel your information was shared inappropriately, you have the right to file a formal complaint with either The Children's Center Rehabilitation Hospital or with the U.S. Department of Health and Human Services (Office of Civil Rights). All complaints will be investigated. You will not be penalized for filing a complaint with the Hospital or the U.S. Department of Health and Human Services.

If you feel your privacy rights have been violated, please mail your complaint to the Hospital:

The Children's Center Rehabilitation Hospital  
ATTN: Sue Lawson, Privacy Officer  
6800 N.W. 39th Expressway  
Bethany, OK 73008

405.789.6711 • [miracleshappenhere.org](http://miracleshappenhere.org)



the children's center  
REHABILITATION HOSPITAL

## NOTICE OF PRIVACY PRACTICES

*This Notice summary describes how medical information about you may be used and disclosed and how you can get access to this information. The full version Notice of Privacy Practices is available upon request. Please review it carefully.*

This hospital and its outpatient clinics, The Children's Center Rehabilitation Hospital ("the Hospital"), creates a record of the care and services your child receives in the hospital. Your child's medical records and billing information are systematically created and retained on a variety of media, which may include computers, paper and films. That information is accessible to hospital personnel and members of the medical staff. Proper safeguards are in place to discourage improper use or access. We are required by law to protect your child's privacy and the confidentiality of your child's personal and protected health information and records. This Notice describes your rights and our legal duties regarding your child's protected health information.

The entities covered by this Notice include this hospital, its outpatient clinics, and all health care providers who are members of its medical, dental and ancillary services staffs.

The Children's Center Rehabilitation Hospital, its medical staff, and other health care providers at the Hospital are part of a clinically integrated care setting that constitutes an organized health care arrangement under HIPAA.

This arrangement involves participation of legally separate entities in which no entity will be responsible of the medical judgment or patient care provided by the other entities in the arrangement.

Sharing information allows us to enhance the delivery of quality care to our patients. All entities, however, have agreed to abide by this Notice of Privacy Practices (NPP) while working in the Hospital setting. You may receive another NPP from each physician and other health care providers upon your first encounter in their office, which may be different from this NPP and which will govern the protected health information maintained by that provider. These physicians and health care providers will be able to access and use your child's Protected Health Information to carry out treatment, payment or hospital operations.

**The following describes how your medical information may be used and disclosed. Please review the information carefully.**

Your confidential healthcare information may be released to other healthcare professionals within the Hospital for the purpose of providing you with quality healthcare.

Your confidential healthcare information may be released to your insurance provider for the purpose of the Hospital receiving payment for providing you with needed healthcare services.

You may be contacted by the Hospital for the purposes of raising funds to support the Hospital's operations, but you have the right to opt out of receiving such communications.

Your confidential healthcare information may be released to public or law enforcement officials in the event of an investigation in which you are a victim of abuse, a crime, or domestic violence.

Your confidential healthcare information may be released to other healthcare providers in the event you need emergency care.

Your confidential healthcare information may be released to a public health organization or federal organization in the event of a communicable disease or to report a defective device or untoward event to a biological product (food or medication).

Your confidential healthcare information may be released only after receiving written authorization from you. You may revoke your permission to release confidential information at any time.

You may be contacted by the Hospital to remind you of any appointments, healthcare treatment options or other health services that may be of interest to you.

You have the right to restrict the use of your confidential healthcare information. However, the Hospital may in most cases refuse your restriction if it is in conflict of providing you with quality healthcare or in the event of an emergency situation.